

INDIAN INSTITUTE OF ADVANCED STUDY,  
RASHTRAPATI NIVAS,  
SHIMLA-171 005.

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THE MINUTES OF THE SEVENTY-NINETH MEETING OF THE FINANCE COMMITTEE OF THE INDIAN INSTITUTE OF ADVANCED STUDY HELD AT 11.00 A.M. IN ROOM NO. 125, ON THE 27<sup>TH</sup> JULY 2007, FRIDAY, IN THE YOJANA BHAWAN, SANSAD MARG, NEW DELHI – 110 001.

Present:

1. Professor B L Mungekar (In Chair).
2. Professor Shakeel Ahmed
3. Shri J.R. Aggarwal Deputy Secretary (Finance), IFD, MHRD,  
representative of the Financial Adviser in  
the MHRD

Shri Madhukar Sinha, Secretary, IAS, also attended the Meeting.

Item No.1: To consider and approve of the minutes of the 78<sup>th</sup> meeting of the Finance Committee, held on the 13<sup>th</sup> March 2007.

The Finance Committee confirmed the minutes of the 78<sup>th</sup> meeting of the Finance Committee.

Item No. 2: To consider and approve of the action taken on the minutes of the 78<sup>th</sup> meeting of the Finance Committee, held on the 13<sup>th</sup> March 2007.

The Finance Committee noted the action taken.

Item No. 3: To consider and approve of the re-appropriation of the expenditure incurred during the year 2006-07.

The Finance Committee approved the re-appropriation proposed.

Item No. 4: To consider and approve of the allocation of funds under Non-Plan and Plan among the different head of expenditure in the Institute from grants received from the MHRD for the year 2007-08.

The representative of the Financial Advisor of Ministry of HRD noted that against an original allocation of Rs. 66.00 lakh for purchase of books etc. for the library, only Rs. 22.35 lakh were spent in the year 2006-07. He suggested that full allocation may be made be used of in the current financial year. The Chairman directed that the Institute should make all efforts to ensure that the entire budgetary allocations for the year 2007-08 may be spent fruitfully. He further directed that the Institute should also moved new proposals for expanding its activities for which it should approach the Ministry of Human Resource Development for more funds in the current financial year.

Item No. 5: To consider and approve of the expenditure incurred w.e.f. 1.4.2007 to 30.6.2007.

The representative of the Financial Advisor of the Ministry of Human Resource Development pointed towards the slow pace of the expenditure in the first quarter of the current financial year, that is, from 1.4.2007 to 30.6.2007. The response given in this context was that for the first quarter Rs. 58.79 lakh were released on 26.6.2007 (Non-Plan) and Rs. 39.85 lakh (Plan) were released on July 6, 2007 by the Ministry. As such the pace of expenditure was slow. All efforts shall be made by the Institute to quickly raise the pace of expenditure to the expected level.

Item No. 6: To consider and approve operation of the sanctioned post of Research Officer in the pay scale of Rs. 12,000-16500 (pre-revised Rs. 1100-1600) as Deputy Secretary (Academic).

The Finance Committee noted an error in the pre-revised scale mentioned in the heading and stated that the scale of Rs. 12,000 - 16,500 was derived from the scale of Rs. 1300 – 1700 of the 3<sup>rd</sup> Pay Commission. The Finance Committee noted that the original pay scale of Rs. 1100 – 1600 in the Third Pay Commission level today translated into Rs. 10,000 – 15,200. It further observed that the proposal was

to operate the post of Research Officer in one scale of pay higher than was originally approved. In view of the fact that the One Man Review Committee appointed by the Government of India, whose recommendations have been accepted by the Government of India, had recommended that a post of Deputy Secretary (Academic) may be created, and as per the strong desire of the Chairman, the Institute should rapidly expand its academic activities, the proposal may be accepted. However, the Committee stated that the academic qualifications for this post should be consistent with the scale of pay at which is now to be operated. Further the Finance Committee resolved that the post should be opened for Deputation as well as for Direct Recruitment, instead of Direct Recruitment only. Since the Deputy Secretary (Academic) would be the link between the Director and all academic activities of the Institute, including the Fellowship programme, a sufficiently senior person with good academic and administrative qualification should occupy the said post.

Item No. 7: To consider and approve the upgradation of the post of Deputy Secretary (Administration) in the pay-scale of Rs. 10,000-15,200 to Rs. 12,000 - Rs. 16,500.

The Finance Committee observed that with the proposed expanded activities and in the interest of parity between the Academic and the Administration side, the post of Deputy Secretary (Administration) may be upgraded to the scale of pay to Rs. 12,000 – 16,500 from 10,000 – 15,200.

Item No. 8: To consider and approve increasing honorarium of the experts to whom monographs of Fellows are sent for evaluation (for assessing its feasibility for publication) from Rs. 1000/- to Rs. 3500/-.

The Finance Committee noted that the monograph is the culmination of the most important activities of the Institute and its evaluation is an important aspect of the entire process. It further observed that non-evaluation of monograph in time has been commented upon it adversely by both the One Man Review Committee as well as the Special Audit conducted on the Fellowship programme of the Institute. The Finance Committee approved the enhancement of honorarium for the experts who evaluate the monographs of Fellows from Rs. 1000 to Rs. 3500.

Item No. 9: To consider and approve increasing honorarium of the experts to whom the six-monthly and yearly progress reports of the Fellows are sent (on the basis of which extensions are granted) from Rs. 1000/- to Rs. 2000/-

The Finance Committee resolved to increase the amount of honorarium payable to experts who evaluate the six monthly and yearly progress report of the Fellows from the present level of Rs. 1000/- upwards to Rs. 2000/-.

Additional Agenda Item No. 10.

Item No. 10: To consider and approve the increase of the imprest amount of Rs. 1000/- to Rs. 20,000/-.

An additional item was placed before the Finance Committee, which resolved to increase the cash imprest in the custody of the Cashier from the current level of Rs. 1,000/- (Rupees one thousand only) to Rs. 20,000/- (Rupees twenty thousand only) and advised that the Institute should keep a strict watch over the utilization of cash as well as check the balances in the prescribed intervals.

Item No. 11: Any other item(s) with the permission of the Chair.

No other item came up for discussion.

The meeting ended with vote of thanks.

Sd/-  
(Bhalchandra Mungekar)  
Chairman.  
27.7.2007